



# 2019 Blight Remediation Application Guidelines

## Demolition and Clearance Projects

### Eligible Organizations:

Municipalities and municipal authorities located in Lehigh County (with the exception of the cities of Allentown and Bethlehem).

### Eligible Activities:

Demolition of buildings and improvements, removal of rubble and debris after demolition, removal of environmental contaminants, treatment to contain environmental contaminants and to make non-hazardous, or to move structures to other sites. Funds may also be used for legal and processing fees, contracting with a third-party to provide the desired demolition, and clearance services on their behalf.

### Eligibility Requirements:

1. Applicants must provide a minimum cash match of 25%.
2. Any costs incurred prior to application approval will not be eligible. If application is approved, eligible costs are paid on a reimbursement basis.
3. Recipients of grant funds will be bound by federal, state, and county regulations including, but not limited to those related to fair housing, equal employment opportunity, prevailing wage law, relocation and property acquisition.



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## 4. Taxes

a.) A requesting organization must be current with any taxes due the County. Grants will not be dispersed until delinquent taxes are paid in full. Delinquent taxes owed by an organization shall herein be defined as “the point when the taxes owed shall become the responsibility of the Tax Claim Bureau to collect.”

b.) If an organization becomes delinquent on taxes owed the County during a year when said organization is budgeted to receive a grant, grant funds shall be withheld in lieu of taxes until taxes are paid in full.

5. If an applicant organization is a lessee of Lehigh County, the applicant organization’s rent must be paid in full as provided for in the terms of the lease agreement.

## Financial Information

**In addition** to the previous eligibility requirements, the following information will be posted on the County website and must be submitted with the application:

6. The current and previous fiscal years’ budgets which include the actual revenues and expenditures for the previous year.

7. Audited financial statements for the two (2) previous fiscal years.

8. The positions of all employees, officers and board members who receive \$50,000.00 or more in annual compensation, including bonuses, from the requesting organization.

9. The total compensation of the organization’s five (5) highest compensated individuals (list by position held).



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10. A list of all funding sources from the previous year along with the total amount received from each funding source.

11. A list of all funding sources for the current year, and a list of all pending applications for funding, INCLUDING the Blight Remediation Project grant amount being requested.

## **EXCEPTIONS:**

Ordinance No. 2017-131, §614 A: “The provisions of section 610.C shall not apply to organizations whose total amount of grants RECEIVED from the County in any one calendar year is Two Thousand Five Hundred Dollars (\$2,500.00) or less.”

Application deadline is Friday, June 28, 2019 by 4:00 p.m.

Applications may be uploaded via the Lehigh County website  
Or mailed to the following address:

Virginia Haas, Community Revitalization and Development Manager  
Room 519, Office of Community and Economic Development  
Lehigh County Government Center  
17 South Seventh Street  
Allentown, PA 18101-2401

Applicants who choose to mail their submissions must include one original and six copies of the entire grant submittal.

PLEASE NOTE: The financial information required for Lehigh County’s website which is listed above should be submitted electronically to:

[virginiahaas@lehighcounty.org](mailto:virginiahaas@lehighcounty.org)